#Create Access Request

**Summary**

**Actor**

* User (by itself) or user by others

**Pre-Conditions**

* User that wants to request access must to be authenticated via LDAP

**Description**

* XXXXXXXXXXX Application works with access request module in order to allow the user to request access to the tool. The request will contain user id, desired role and country(ies) that user needs to have access for. When the user submit the form, a notification will be sent to the coordinator and/or admin for approval.

**Steps**

| **Description** | **Parameters** | **Actor** | **Expected Results** |
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| **User starts accessing the application login page and provides intranetId which will be used to validate LDAP credentials** | **Login ID and Password** | **All users** | **The Dashboard is displayed** |
| **Click on the "Administration" link on the header bar** |  | **All users** | **Access Request view is displayed, data associated with "Access Request" view is displayed showing all requests ordered for yourself or other employee** |
| **Click on "Add Access Request" blue button and validate if it is working properly** |  | **All users** | **A new view to add an access request (for yourself or another employee) is displayed** |
| **On "Add Access Request" fill the required itens** | **Fill the "IntranetId" field, and select a "Role" option (coordinator, delegate, manager and regular. Administrator role mustn't be displayed) and a "GeoLocation" option** | **All users** | **Fields must be filled properly** |
| **Click on "Create" button** |  | **All users** | **System displays the notification "Access Request successfully created", validate if the created access request was added on Access Request Grid, check if the total amount information of the requested accesses is updated on bottom of the page and if the user (logged user requesting access for him/herself or logged user and user who access request was ordered) received an e-mail notification with the requested information** |
| **IntranetId empty** | **Fill "Role" and "GeoLocation" fields properly and let the "IntranetId" field empty and click on "Create" button** | **All users** | **System displays the notification "Could not complete: field Intranet ID is required and cannot be empty." stating the field "IntranetId" must be informed, validate if no access request was added on Access Request Grid** |
| **Role empty** | **Let the "Role" field empty and fill the "IntranetId" and "GeoLocation" fields properly and click on "Create" button** | **All users** | **System displays the notification "Could not complete: field Role is required and cannot be empty." stating the field "Role" must be informed, validate if no access request was added on Access Request Grid** |
| **GeoLocation empty** | **Let the "GeoLocation" field empty and fill the "IntranetId" and "Role" fields properly and click on "Create" button** | **All users** | **System displays the notification "Could not complete: field Requested Geo-Location(s) is required and cannot be empty." stating the field "GeoLocation" must be informed, validate if no access request was added on Access Request Grid** |
| **IntranetId incorrect** | **Fill "IntranetId" field incorrectly informing data's range with less than 2 characters and more than 50 characters and fill "Role" and "GeoLocation" properly, click on "Create" button** | **All users** | **System displays the notification "Intranet ID must have between 2 and 50 characters" stating the data's problem, validate if no access request was added on Access Request Grid** |
| **IntranetId incorrect** | **Fill "IntranetId" field incorrectly informing a register that does not exist and fill "Role" and "GeoLocation" properly, click on "Create" button** | **All users** | **System displays the notification "User with intranet ID + intranetId + does not exist "** |
| **Fill fields properly and check if no "Role" or "GeoLocation" option that is inactive on database is appearing on designated options** |  | **All users** | **System does not display Role and GeoLocation inactives** |
| **Fill "IntranetId", "GeoLocation" and "Role" with the same information that was already added and click on "Create" button** |  | **All users** | **System displays the notification: "Access Request with user IBM serial + ibmSerial + and role: + role + for GeoLocation: + geoLocation + already exists"** |
| **On "Add Access Request" fill the "IntranetId" field, select a "Role" option (coordinator, delegate, manager and regular. Administrator role mustn't be displayed) and select more than one "GeoLocation" option** |  | **All users** | **Fields must be filled properly** |
| **Click on "Create" button** |  | **All users** | **System displays the notification "Access Request successfully created", validate if more than one access request was added on Access Request Grid checking if the total amount information of the requested accesses is updated on bottom of the page and if the user (only logged user requesting access for him/herself or logged user and user who access request was ordered) received an e-mail notification with the requested information** |
| **Fill the requested fields and click on "Reset" button** |  | **All users** | **The "Access Request" form is cleaned and no access request is added on Access Request Grid** |
| **Fill the requested fields and click on "Close" (x) button or click outside of access request form** |  | **All users** | **The "Access Request" view is closed, validate if no access request was added on Access Request Grid** |